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| **Fire Safety Policy.** |
| *Providers must take reasonable steps to ensure the safety of children, staff and others on the premises in the case of fire, or any other emergency and must have an emergency evacuation procedure Providers must have appropriate fire detection and control equipment (for example, fire alarms, smoke detectors, fire extinguishers and fire blankets) which are in working order.* *EYFS Statutory requirements pg.27* |
| **Our policy for Fire Safety is: We believe that:**We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The manager and staff are familiar with the current legal requirements. Where necessary we seek the advice of a competent person, such as our Fire Officer, or Fire Safety Consultant. |
| **Our procedures for Fire safety are: We support this by:**Under current legislation there is an absolute duty for nursery to have in place a detailed fire risk assessment. It is the managers’ responsibility to ensure that this is the case and that the assessment is regularly reviewed as with any other type of risk assessment.Fire alarms and extinguishers are installed and are checked regularly. They meet BSEN standards.* Fire drills/evacuation practice are undertaken regularly at least half termly
* Fire drills/evacuation practices are always recorded.
* Fire doors are clearly marked, never obstructed and easily opened from inside

**Employee Guidance****Basic guidelines for staff**Employees should be aware of what causes fire and practice fire prevention by:• Being aware of evacuation procedures• Knowing where fire exits, and extinguishers are located• Knowing what the fire alarm sounds like• Closing all fire doors**NEVER OBSTRUCT FIRE EXTINGUISHERS, SIGNS, FIRE EXITS OR AISLES**Staff must become familiar with the fire safety system for the building they are in but there will be a general fire safety regime which should be similar to that stated below;**In the event of a fire;*** On discovering fire the alarm should be sounded by Shouting FIRE to alert everyone's attention.
* If there is time, and it does not put an employee at risk, someone should dial 9-999
* Ask for FIRE and give as much information as possible. If this puts employees at risk, evacuate first and dial 999 from adjoining premises.
* Parents and visitors should leave through the nearest exit as calmly and quickly as possible to the designated area. Children in nursery will leave with nursery staff, parents must not re-enter the nursery building.
* Nursery staff must follow risk assessments and fire evacuation procedures.
* Staff, parents and visitors should not stop to collect belongings.
* Staff, parents and visitors should be familiar with the evacuation procedure, location of fire exits, firefighting equipment and their designated place of safety.
* Everyone must be accounted for whilst in these assembly points and under no circumstance must anyone re-enter the building, unless approval has been given by Fire personnel.
* Employees should not put themselves or anyone else at risk.
* Specific arrangements should be made for each individual disabled person on how they will be evacuated in the event of a fire.

**Other Sources of Information**HSE Website: www.hse.gov.uk**Legal framework**Regulatory Reform (Fire Safety) Order 2005 |

**Forest School Fire procedure**

* In the event of a fire that cannot be put out quickly and safely by the Forest School Leaders, blow repeated long whistles to alert the group.
* Gather everyone together, conduct a head count and evacuate area to a safe location – Layby meeting point in case of fire.
* Alert the setting and instruct one person to call the fire brigade and give directions to the site – see location and access to forest area.
* Ask a second person to telephone the emergency numbers (see emergency plan).
* Arrange for someone to stand at the entrance to the to direct emergency services.

**Campfire procedure**

Our Forest School sessions provide opportunities for children to get closer to nature and the outdoors through a variety of activities, which include learning about fire safety and how to make fires through the use of Kelly kettles. Children may also get the opportunity to light their own fires on wooden blocks or in small metal containers.

* This will only take place under strict supervision, with a one to one adult to child ratio.

All Forest School Leaders are skilled and practiced in fire-building and management. Kelly kettles and small fires only will be used and lit in the centre of the Forest School circle.

All Forest School activities are rigorously risk assessed. Sessions are planned in such a way as to introduce higher risk activities to children over a period of time. This allows Leaders to get to know the children in the group and for the children to learn how to behave responsibly and to build knowledge and understanding of the activity.

Depending on the behaviour and ability of the group, the use of kelly kettles and/or lit fires will usually be introduced in much later sessions.

**Forest School Leaders’ daily campfire and use of kelly kettle and campfire procedures**

To ensure that everyone stays safe on site and that risk is managed effectively, Forest School Leaders will follow a daily campfire and kelly kettle procedure.

**Forest School Leaders will:**

* Keep igniters in a safe location.
* Ensure there is a supply of water/soil/sand to dowse the fire.
* Always carry a fire blanket.
* Ascertain the location and size of the fire to be built and plan accordingly including fuel stocks.
* Carry out a pre-visit site check and risk assess the site and the activity
* Be prepared to abandon the activity in the event of unforeseen circumstances rendering the activity unsafe and have another activity on standby.
* Alert the fire brigade in advance if necessary, to avoid false alarm and misidentification of Forest School fires as being uncontrolled.
* Dowse fires at completion and check them after 30 minutes to ensure that they have not spread.

**When lighting fires, Forest School Leaders will:**

* Not wear loose clothing and tie long hair back, and ensure that children have their hair tied back and also have no loose clothing.
* Wear gloves.
* Allow only one child at a time to help with fire construction / approach the fire
* Try to keep away from the smoke.
* Put out the fire with water when finished.

**When using kelly kettles, Forest School Leaders will:**

* Only light a fire in the tray of the kelly kettle in the centre of the Forest School circle.
* Kneel on one knee for ease of moving backwards.
* Never place the kettle on the fire without containing water.
* Only fill the kettle with water when cool.
* Place the tray of the kettle on a flat surface.
* Remove the cork before putting the kettle on the fire.
* Keep the spout on the opposite side to themselves and others.
* Remove the kettle from fire when the water starts to boil.
* Remove the kettle from the fire with the handle held vertically, using the chain to support it in an upright position.